

AGR VACANCY ANNOUNCEMENT

ARIZONA AIR NATIONAL GUARD

ACTIVE GUARD AND RESERVE

HUMAN RESOURCE OFFICE

5636 East McDowell Road, Phoenix, AZ 85008-3495

PHONE (602) 267-2783; DSN 853-2783

WEBSITE: www.az.ngb.army.mil/hro

ANNOUNCEMENT NUMBER: 04-361A

DATE: 14 OCT 2004

CLOSING DATE: 29 OCT 2004

**POSITION TITLE, SERIES, GRADE, POSITION NUMBER AND MAXIMUM AUTHORIZED MILITARY GRADE:
AIR CONTROL SQUADRON COMMANDER, GS-0340-13, TC80327000, LtCol/05**

APPOINTMENT FACTORS: OFFICER (X)

ENLISTED ()

LOCATION OF POSITION:

107TH AIR CONTROL SQUADRON, PHOENIX, ARIZONA

AREA OF CONSIDERATION: This position is the Federal/Excepted Civil Service and is open to current onboard AGR members of the Arizona Air National Guard who are Federally Recognized Commissioned Officers in the grade of LtCol/05 or who are immediately promotable to LtCol/05. Individual selected will receive an Active Duty Title 32 Tour with the Arizona Air National Guard. In order to be considered for this position applicants must meet minimum qualifications as outlined on the reverse of this announcement.. **PCS funds are not authorized.**

NOTE: Selection for AGR position is contingent upon availability of AGR resource.

NOTE: Promotion to LtCol/05 is contingent upon availability of Control Grade for LtCol.

NOTE: Selection for this position requires declaration of Arizona state residency at the time of in-processing, and maintaining that residency while on AGR status under Title 32, USC.

NOTE: This position is being concurrently announced with Technician Announcement #04-361T.

NOTE: MUST BE FULLY QUALIFIED AS AN AIR BATTLE MANAGER.

NATIONAL GUARD REQUIREMENTS:

1. If selected, you must be in compliance with physical fitness, height, weight, and body fat measurement standards. You must have completed a medical examination in accordance with AFI 48-123 within the 18 months preceding your entry into the AGR program. Women will be tested for pregnancy before entering the AGR program.
2. If required, we will initiate an investigation for a security clearance. Unfavorable results will be cause for your immediate separation.
3. Individual selected for AGR tours that cannot obtain 20 years of Active Federal Service prior to reaching mandatory separation, must complete a statement of understanding acknowledging this fact. Waiver authority rests with the Human Resource Officer for non-control graded positions and with National Guard Bureau (NGB) for control graded positions.
4. You must meet eligibility requirements of AFM 36-2108 (Airman Classification) and AFI 36-2105 (Officer Classification), and ANGI 36-101 (The Active Guard/Reserve Program).

Acceptance of this position requires participation in the Direct Deposit/Electronic Funds Transfer Program.

POSITION COMPATIBILITY REQUIREMENTS:

Once the selection is made, the individual(s) must be a member of the Arizona (AIR) National Guard (107th ACS), qualify for and be placed in the following compatible AFSC/MOS/AOC: 13B3

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED FOR SUCCESSFUL PERFORMANCE IN THIS POSITION:

Each applicant should fully justify on their application how they meet each KSA listed below using AZNG Form 335-2-R or a self generated form that clearly justifies each KSA.

1. Knowledge of the Air National Guard structure, unit missions, and organizations.
2. Knowledge of the systems, methods, and administrative processes for accomplishing the work of an organization.
3. Knowledge of personnel management policies and procedures, both military and civilian (civil service).
4. Ability to interpret and implement policies and procedures established by NGB, Major Command, the Numbered Air Force, and the State Adjutant General.
5. Ability to analyze problems and apply sound judgment in assessing the practical implications of proposed solutions.
6. Knowledge of the unit functions such as operations, maintenance, administration, personnel, budgeting and resource management, safety, supply, and training.
7. Knowledge of affirmative action program and concepts.
8. Skill in oral and written communications.
9. Ability to deal effectively with persons at all levels within and outside the National Guard.

INSTRUCTIONS FOR APPLYING: Individuals who meet the basic qualification requirements (Specialized Experience) may apply. **Individuals applying for AGR positions must submit a NGB Form 34-1 (AGR Application) and AZ Form 34-1 (Arizona AGR Application Supplement).** Applicants may submit a résumé detailing military and civilian experience limited to either paid or nonpaid experience directly related to this position. Listed experience must include; Job Title, Duties and accomplishments, Employers name and address, Supervisors name and phone number, starting and ending dates, hours per week and salary. In addition to the above described information all applications should include AZNG Forms 335-2-R (Knowledge, Skill and Ability Supplement), and 335-4-R (Applicant EEO Research Questionnaire). Applications will be accepted without the AZNG Forms. However, applications will not receive an adequate evaluation by the Selection Panel if these forms are not submitted. Applications must arrive in the HRO Office by close of business on closing date shown on announcement. All applicants must be citizens (or owe allegiance to the U.S.). For further information call 267-2783/ 2960/ 2789 or DSN 853-2783/2960/2789. **USE OF GOVERNMENT RESOURCES (FAX, MAIL, ETC.) TO SEND APPLICATIONS IS PROHIBITED AND WILL NOT BE ACCEPTED BY THE HUMAN RESOURCES OFFICE. FAXED APPLICATIONS WILL NOT BE ACCEPTED.**

EQUAL OPPORTUNITY: The Arizona National Guard is an Equal Opportunity Employer. Selection for this position will be made without regard to race, religion, age, national origin, sex, political affiliation, marital status, membership or nonmembership in an employee organization or any other non-merit factor.

MINIMUM QUALIFICATION REQUIREMENTS: Each applicant must fully substantiate in their application package how they meet the requirements listed below in the Specialized Experience area. **Failure to address and justify the Specialized Experience Requirements in your application package will cause you to be considered unqualified for this position.**

SPECIALIZED EXPERIENCE: Must have 36 months experience in the management of operations, maintenance, logistics, personnel, training, administration and resource management for an Air Control Squadron.

BRIEF JOB DESCRIPTION: This position is located at an Air National Guard (ANG), Air Control Squadron (ACS). The primary purpose of this position is to provide leadership and overall management of the installation and unit assigned; and provide manpower, equipment and training to perform the fulltime formal training mission. Manages day-to-day operations maintenance, and administration for the ACS schoolhouse. Responsible for a fully prepared unit to provide air warfare command, control and communications management services, theatre missile defense and direction of airborne weapons. Directly, and through subordinate supervisors, determines unit goals, which are the foundation for long and short range planning, and execution of all unit programs. Supervises a full-time support staff whose responsibilities include Ground Control Intercept in Positive Control Airspace; initial, continuation, and proficiency training of Weapons Directors and Air Battle Managers in areas as diverse as data link initiation and Theater Missile Defense; COMSEC account management of highly sensitive cryptographic material; frequency management, radar maintenance, computer maintenance, HF/UHF/VHF/SHF radio maintenance, vehicle maintenance, aerospace ground equipment maintenance, air conditioning maintenance, facility maintenance, Depot Level Repair program management, Reserve Spares Packages management, workday utilization management, budget preparation, resource allocation, administrative support, and personnel management. Responsible for the accomplishment of the fulltime formal training mission for Air Education and Training Command. Responsible for the formulation, presentation, justification and execution of an allocated multimillion-dollar budget and thousands of workdays involving both Federal and State funds. Plans, organizes, directs and controls real estate and facility construction, maintenance and repair and utilization, or may coordinate such with host base supporting civil engineer. Responsible for the development and implementation of a variety of federal, state and local programs to ensure mission effectiveness including the hazard abatement program, fraud waste and abuse program, health and fitness program, community relations program, public affairs program and a disaster response program.

SELECTING SUPERVISOR: BRIGADIER GENERAL MICHAEL SHIRA